
Process Manufacturing Industries

A simple guide to licensing
requirements and regulations relevant to
the process manufacturing Training
Packages and the Victorian industry.

December 2003



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PMA 02 Chemical, Hydrocarbons and Oil Refining Training Package

PMB 01 Plastics, Rubber and CABLEmaking Training Package

PMC 03 Manufactured Mineral Products Training Package

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A simple guide to licensing requirements and Regulations relevant to the process manufacturing Training Packages and the Victorian Process Manufacturing Industries.

Introduction

The introduction of Training Packages to deliver nationally consistent training outcomes for industries across Australia attempts to address both the competence of operators and also the licensing and regulatory requirements of the workplace. Unfortunately to date this has not occurred in a satisfactory way and there remains a division between the skills and competence achieved by an operator through Training Packages and the licensing and regulatory requirements of the industry.

This simple guide aims to identify for manufacturers the licensing and regulatory requirements in their industries and for their employees in order for them to work in the industry, in addition to the competency requirements identified through Training Package qualifications.

What is the licensing and regulatory environment?

Industry licensing refers to the range of regulatory instruments or requirements where people or organisations require 'statutory permission' in order to undertake an activity, act in a certain capacity, sell certain goods etc.

In relation to Training Package qualifications these include any form of regulation that restricts entry to an occupation or a profession to those who meet competency related requirements stipulated by a regulatory authority.

These can be in the form of a physical or implied licence, registration, certification, approval or permit that is required by a person in order to gain employment and for which an eligibility requirement relates to the competency of that person to undertake certain activities.

The regulatory environment and process manufacturing industries Training Packages.

In general there are few licensing issues that relate to process manufacturing companies; however specific licences may be required for some occupations.

There are a number of emerging licensing needs identified. For example there is growing need for the formal assessment and recognition of the competency to weld plastics pipes which are being imposed by the State regulatory authorities with responsibility for plastic pipe installation.

The industries are generally subject to a range of regulatory controls such as environmental licences and major hazard facility regulations. These vary by the nature and location of facility, as most regulations are state based and many are enforced by local government.

Training Packages recognise the licensing requirements. However due to the local application of these requirements, specific licences, regulations and Codes of Practice are not applied to Units of Competency within the Training Packages and it is recommended that companies ensure that they do their own research in their local area.

Ideally a Training Package qualification would provide the skill requirements for the issue of an industry licence in addition to the achievement of a qualification that provides individuals with the necessary skills to work an industry area. However there are a number of factors that prohibit this. These factors include the fact that industry regulators use separate competency based assessment techniques and apply different requirements between jurisdictions. Training Packages are only partly used, if used at all by regulators and Training Package qualifications are not uniformly used by regulatory authorities.

Factors such as statutory obligations, public accountability, risk and liability issues make it impractical for Training Package competencies to meet licensing requirements. However there is work underway that is looking at rational ways of combining skills and licensing requirements to streamline assessments and minimise the cost and complexity of regulatory compliance.

Licences and Regulations

There are a plethora of regulations and licences that may or may not apply to a company depending on their specific operations and their location. Some of these are generic to all companies because they relate to establishing a business, some relate to the day to day operations of the business and some relate to the specific activities of the business.

What does this mean for your business?

1. Ensure that you have in place all the requirements for establishing a business in Victoria
2. Ensure that you have in place all the requirements for the day to day running of the business in the process manufacturing industries
3. Ensure that you have in place all the requirements for your specific business activities

Whilst this guide aims to identify the regulations and licences that are applicable it is also important that a company consult the relevant regulatory or licensing body. Important contacts are provided in the appendices.

A very important source of information for companies operating in Victoria is the Victorian Business Licence Information Service that is available by telephoning the Victorian Business Line on 13 22 15 or visiting the BLIS website at www.business.channel.vic.gov.au/BLIS.

Businesses should also consult their legal adviser to ensure compliance with any other legal considerations which may apply.

Generic business regulations and licences

When starting a business there are a range of generic business regulations and licences that must be adhered to. These include:

- Business structure

A business may be structured as a sole trader, partnership, limited partnership, company, cooperative or incorporated association. Lawyers and accountants can advise on the most appropriate business structure for an organisation.

- Business name

Registration of a business name is required when an organisation operates under any other name than the name of the owner. Contact Consumer Affairs Victoria on (03) 9627 6200 for information about registering a business name.

- Intellectual property

Protecting the identifying feature of a product or services can be organized through IP Australia on 1300 651 010.

- Transacting by measurement

The Trade Measurement Act 1995 places legal requirements on how to conduct business if it involves the sale or legal transfer of goods or services by measurement. Further information can be obtained through Trade Measurement Australia on (03) 9651 7813.

- Environment Pollution

Some business may require approval or licensing from the Environmental Protection Authority. Further information can be obtained from the EPA on (03) 9695 2722.

- Employing staff

Employing staff requires compliance with a number of laws and regulations which are best advised by lawyers and accountants. These include WorkCover, Superannuation, Fringe Benefits Tax and PAYG, employment conditions, long service leave, wages,

payroll tax, workplace health and safety and sexual harassment, discrimination and equal opportunity. Business also need to be fully aware of the distinction between an employee and a contractor.

- Taxation

All business must have a Tax File Number and lodge a tax return with the Australian Tax Office. Other taxes that may also be applicable include GST, PAYG, Fringe Benefits Tax and Payroll Tax. Business should consult their accountant regarding their tax obligations. Further information can also be obtained from the Australian Tax Office on 13 24 78.

Day to day operations regulations and licences

The regulations and licences that apply to the day to day operations of a business include:

- Occupation Health and Safety

A list of the acts, regulations and codes of practice relative to occupational health and safety is provided in appendix 1. Further information may be obtained from WorkSafe Victoria by visiting www.workcover.vic.gov.au

- Environmental

A list of the acts, regulations and codes of practice relative to the environment is provided in appendix 2. Further information may be obtained from the Environment Protection Authority by visiting www.epa.vic.gov.au

Specific business regulations and licences

A summary of the licences applicable to specific business is provided in the appendices.

Use the table below to help identify which of the licences listed in Appendix 3 are applicable to your business.

Approval: Agricultural/Veterinary Chemical Active Constituent	<input type="checkbox"/>	Methylator's Licence	<input type="checkbox"/>
Authorisation of Explosives	<input type="checkbox"/>	Notification of a Facility Producing Unscheduled Discrete Organic Chemicals	<input type="checkbox"/>
Controlled Substances Licence - HCFCs, Methyl Bromide	<input type="checkbox"/>	Notification of Storage and handling of Dangerous Goods at Premises (dependent on class and quantity of dangerous goods).	<input type="checkbox"/>
Customs Broker's Licence	<input type="checkbox"/>	NRA Manufacturer's Licence	<input type="checkbox"/>
Essential Uses Licence	<input type="checkbox"/>	Permit to Burn Offensive Materials	<input type="checkbox"/>
Excisable Goods: Approval to Store	<input type="checkbox"/>	Permit to Light a Fire	<input type="checkbox"/>
Excise Manufacturers Licence	<input type="checkbox"/>	Permit to Operate a Still	<input type="checkbox"/>
Export Controls	<input type="checkbox"/>	Permit to Purchase or Otherwise Obtain Poisons or Controlled Substances for use for Industrial, Educational or Research Purposes. (Type 25 and 27)	<input type="checkbox"/>
Import Controls	<input type="checkbox"/>	Permit to Store Dangerous Substances	<input type="checkbox"/>
Industrial Chemicals - Assessment/Permit/Certificate	<input type="checkbox"/>	Permit to Supply Goods & Services, Weapons of Mass Destruction	<input type="checkbox"/>
Infrastructure Licence (Offshore Petroleum)	<input type="checkbox"/>	Permits for Schedule 2 and 3 Chemicals	<input type="checkbox"/>
Irradiating Apparatus/Radioactive Sources	<input type="checkbox"/>	Plant Design Notification	<input type="checkbox"/>
Licence For The Manufacture of Explosives At A Factory	<input type="checkbox"/>	Plant Registration	<input type="checkbox"/>
Licence to Drive a Vehicle Transporting Explosives	<input type="checkbox"/>	Registration as an Introducer of Industrial Chemicals	<input type="checkbox"/>
Licence To Make an Explosive Mixture	<input type="checkbox"/>	Registration of Agricultural and Veterinary Chemicals	<input type="checkbox"/>
Licence to store explosives in a medium scale storage facility	<input type="checkbox"/>	Spirit Maker's General Licence	<input type="checkbox"/>
Licensing of Drivers of Bulk Transporter	<input type="checkbox"/>	Transport Dangerous Goods In Bulk	<input type="checkbox"/>
	<input type="checkbox"/>	Warehouse Licence	<input type="checkbox"/>

Appendix 1 - Occupational Health and Safety

Acts

Dangerous Goods Act 1985

Occupational Health and Safety Act 1985

Equipment (Public Safety) Act 1994

Accident Compensation Act 1985

Accident Compensation (WorkCover Insurance) Act 1993

Workers Compensation Act 1958

Accident Compensation (Occupational Health and Safety) Act 1996

Road Transport (Dangerous Goods) Act 1995

Road Transport Reform (Dangerous Goods) Act 1995
(Commonwealth)

Mines Act 1958

Regulations

Occupational Health and Safety (Certification of Plant Users &

Occupational Health and Safety (Confined Spaces) Regulations 1996

Occupational Health and Safety (Incident Notification) Regulations
1999

Occupational Health and Safety (Issue Resolution) Regulations 1999

Occupational Health and Safety (Lead) Regulations 2000

Occupational Health and Safety (Manual Handling) Regulations 1999

Occupational Health and Safety (Noise) Regulations 1992

Occupational Health and Safety (Plant) Regulations 1995

Accident Compensation Regulations 2001

Accident Compensation (Self-Insurers' Contributions) Regulations
1999

Dangerous Goods (Explosives) Regulations 2000

Dangerous Goods (Storage and Handling) Regulations 2000
Dangerous Goods (Transport by Rail) Regulations 1998
Equipment (Public Safety) (Incident Notification) Regulations 1997
Equipment (Public Safety) (General) Regulations 1995
Occupational Health and Safety (Asbestos) Regulations 2003
Occupational Health and Safety (Hazardous Substances) Regulations 1999
Occupational Health and Safety (Major Hazard Facilities) Regulations 2000
Road Transport (Dangerous Goods) (License Fees) Regulations 1998
Road Transport Reform (Dangerous Goods) Regulations 1997

Codes of Practice

Building and Construction Workplaces (No. 13, 1990)
Confined Spaces (No.20, 1996)
Dangerous Goods Storage and Handling (No.27, 2000)
Demolition (No. 14, 1991)
Demolition (Amendment No.1) (No. 21, 1998)
Electrical Installations on Construction Sites (Industry Standard, 2002)
First Aid in the Workplace (No.18, 1995)
Foundries (No.2, 1988)
Hazardous Substances (No. 24, 2000)
Lead (No.26, 2000)
Manual Handling (No.25, 2000)
Noise (No. 17, 1992)
Plant (No.19, 1995)
Plant (Amendment No. 1) (No. 23, 1998)
Provision of Occupational Health and Safety Information in Languages Other Than English (No.16, 1992)

Safe Use of Cranes in the Building and Construction Industry (No.11, 1990)

Safe Work on Roofs (Excluding Villa Constructions) (No. 10, 1989)

Safe Work on Roofs (Excluding Villa Constructions) Amendment No. 1) (No. 22, 1998)

Safety in Forest Operations (No. 12, 1990)

Safety Precautions in Trenching Operations (No. 8, 1988)

Tilt-Up Construction (Industry Standard 2001)

Workplaces (No. 3, 1988)

Appendix 2 - Environment

Acts

Environment Protection Act 1970

Pollution of Waters by Oils and Noxious Substances Act 1986

National Environment Protection Council (Victoria) Act 1995

Environment Protection (Resource Efficiency) Act 2002

Regulations

Environment Protection (Distribution of Landfill Levy) Regulations 2002

Environment Protection (Fees) Regulations 2001

Environment Protection (Prescribed Wastes) Regulations 1998

Environment Protection (Scheduled Premises and Exemptions) Regulations 1996

Environment Protection (Vehicle Emissions) Regulations 2003

Pollution of Water by Oil and Noxious Substances Regulations 2002

State environment protection policies

SEPP (Ambient Air Quality)

SEPP (Air Quality Management)

SEPP (Prevention and Management of Contamination of Land)

SEPP (Ground waters of Victoria)

SEPP (Control of Music Noise from Public Premises)

SEPP (Siting and Management of Landfills receiving Municipal Waste)

SEPP (Waters of Victoria)

SEPP (Used Packaging Material)

Waste management policies

IWMP (Movement of Controlled Waste between States and Territories)

IWMP (National Pollutant Inventory)

IWMP (Prescribed Industrial Waste)

IWMP (Protection of the Ozone Layer)

IWMP (Waste Acid Sulfate Soils)

Appendix 3 – Specific Industry Licences

Title	Description	Contact
Approval: Agricultural/Veterinary Chemical Active Constituent	This approval is required before an active constituent of most agricultural chemicals, or some veterinary chemicals, can be used in an agricultural or certain veterinary chemical product.	Australian Pesticides & Veterinary Medicines Authority Chemistry & Residues Evaluation Section Registration Enquiry Line (02) 6272 5852
Authorisation of Explosives	Required by any person for any explosive to be manufactured, transported, stored, sold, imported or used in Victoria, except under conditions stated in Regulation 114 of the Dangerous Goods (Explosives) Regulations 2000.	Statutory Body - Treasury and Finance Victorian Workcover Authority - WorkSafe Victoria Field Officer (03) 9941 0558 1800 136 089
Controlled Substances Licence - HCFCs, Methyl Bromide	A Controlled Substances Licence is required for the import, export or manufacture of HCFCs or methyl bromide.	Department of Environment and Heritage Sustainable Industries and Atmosphere Division Information Officer, Ozone Protection Section (02) 6274 1457 1800 803 772

Customs Broker's Licence	This licence is required to enable a person to act as a Broker on behalf of an 'owner of goods' for the purposes of Customs legislation. It can be held either by an individual or body corporate.	Australian Customs Service Import/Export Management Branch Brokers Licensing (02) 6275 6643
Essential Uses Licence	An Essential Uses Licence is required for the import, export or manufacture of CFC's, halons, carbon tetrachloride or methyl chloroform for essential uses. The only uses classified under the Montreal Protocol as essential uses in Australia are metered dose	Department of Environment and Heritage Sustainable Industries and Atmosphere Division Information Officer, Ozone Protection Section (02) 6274 1237 1800 803 772
Excisable Goods: Approval to Store	Holders of excise manufacturers licences and holders of approvals granted under Section 5A of the Excise Act 1901 are permitted to store excisable goods on which duty has not been paid.	Australian Taxation Office Alcohol, Petroleum and Tobacco Industry Groups 1300 137 290
Excise Manufacturers Licence	This licence is required for the manufacture of beer, tobacco, refined petroleum product and spirituous beverages and for the production of condensate and crude oil in certain circumstances. The licensing requirements and application details required to b	Australian Taxation Office Alcohol, Petroleum and Tobacco Industry Groups 1300 137 290
Export Controls	Certain goods being exported with the absence of the appropriate approvals or permits issued by the appropriate authority or permit issuing agency will be refused Export Clearance.	Australian Customs Service Cargo Branch Manager (03) 9246 6777 1300 363 263

Import Controls	The application of import controls are immediate in effect. Goods being imported into Australia without the necessary permits can be seized on arrival and possibly destroyed.	Australian Customs Service Import/Export Management Branch (03) 9246 6777 1300 363 263
Industrial Chemicals - Assessment/Permit/Certificate	All new industrial chemicals including dyes, paint chemicals, cosmetics, adhesives and detergents manufactured in or imported to Australia must be notified to and assessed by the National Industrial Chemicals Notification and Assessment Scheme (NICNAS) located within the National Occupational Health and Safety Commission (NOHSC). Chemicals assessed for a certificate are included in the Australian Inventory of Chemical Substances after 5 years. Further information is available on the website.	National Occupational Health and Safety Commission Chemical Safety Group Director (02) 8577 8830 1800 252 226
Infrastructure Licence (Offshore Petroleum)	An Infrastructure Licence will allow its holder to construct and operate facilities to carry out a range of offshore petroleum processing activities without holding a production licence over the area in which the facilities will be located. These activities include storing petroleum, preparing petroleum for transport to another place, and the remote control of facilities used for the recovery of petroleum. Infrastructure Licences can also enable petroleum processing of a kind that may fall outside the rights conferred by production licences, eg conversion of petroleum to methanol.	Department of Industry, Tourism & Resources Petroleum & International Energy Division Coordinator, Minerals and Petroleum Business Centre (03) 9412 5103 13 61 86
Irradiating Apparatus/Radioactive Sources	If during the process of a business activity you require to possess, sell, transport, import, service, conduct research with, or in any way use irradiating apparatus or radioactive sources, you must contact the Radiation Safety Program.	Department of Human Services Radiation Safety Unit Office Manager (03) 9637 4167

<p>Licence For The Manufacture of Explosives At A Factory</p>	<p>Required by any person intending to manufacture explosives except for: 1) The making of ammonium nitrate explosives mixture at or near the place of intended use; 2) The filling of safety cartridges at premises, other than a factory licensed for such filling; where the cartridges are for private use and not for sale and the quantity filled does not exceed 2000 on any one occasion; 3) The making of a small quantity of explosive under the conditions stated in Regulation 301(2)(b) of the Dangerous Goods (Explosives) Regulations 2000 for the purpose of chemical experiment and not for practical use or for sale. Distances between buildings of the proposed factory and from any protected work outside the factory must satisfy requirements set out in the tables of safety distances in Schedule 3 of the Regulations. Also need Municipal Council approval.</p>	<p>Statutory Body - Treasury and Finance Victorian Workcover Authority - WorkSafe Victoria Field Officer (03) 9941 0558 1800 136 089</p>
<p>Licence to Drive a Vehicle Transporting Explosives</p>	<p>Required by any person intending to transport explosives. Applicants must comply with the requirements of Part 6 of the Dangerous Goods (Explosives) Regulations 2000. The driver of the vehicle must hold a Licence to Drive a Vehicle Transporting the explosives.</p>	<p>Statutory Body - Treasury and Finance Victorian Workcover Authority - WorkSafe Victoria Licensing Branch (03) 9941 0558 1800 136 089</p>

Licence To Make an Explosive Mixture	Required by any person intending to make an ammonium nitrate explosives mixture (known as ANFO). If the process is carried out at a central mixing point, the central mixing point must be located and constructed to the requirements of Regulations 321 and 332 of the Dangerous Goods (Explosives) Regulations 2000. Ammonium nitrate stores must comply with the requirements of Regulation 319. If the process is intended to be carried out at more than one site at the same time, additional licences must be obtained.	Statutory Body - Treasury and Finance Victorian Workcover Authority - WorkSafe Victoria Field Officer (03) 9941 0558 1800 136 089
Licence to store explosives in a medium scale storage facility	This licence may be required if explosives are stored in a building or room. Entitles the holder to store explosives of a particular kind and classification up to a set quantity. You do not require a licence if the quantity of explosives is less than the amount set by Regulation 403(4)(a). A 'Licence to Store Explosives in a Magazine' may be required if the amount of explosives exceeds the maximum amount set under Regulation 403(4)(b).	Statutory Body - Treasury and Finance Victorian Workcover Authority - WorkSafe Victoria Licensing Branch (03) 9941 0558 1800 136 089
Licensing of Drivers of Bulk Transporter	Any driver of a vehicle which transports dangerous goods in bulk is required to be registered with the Authority. Bulk is defined as transport in containers of individual capacity of not less than: Gases - 500L. Bulk transport includes all tanker transport and also includes transport in portable tankers etc. Drivers who reside in Victoria are required to be on the Victorian Register.	Statutory Body - Treasury and Finance Victorian Workcover Authority - WorkSafe Victoria Licensing Officer (03) 9941 0558 1800 136 089
Methylator's Licence	This licence is required for the production of methylated spirits.	Australian Taxation Office Alcohol Industry Group 1300 137 290

<p>Notification of a Facility Producing Unscheduled Discrete Organic Chemicals</p>	<p>The operator of a facility (plant site) which produces unscheduled discrete organic chemicals must notify the Australian Safeguards & Non-Proliferation Office if more than 200 tonnes was produced in the previous year, or if an individual plant at the facility produced more than 30 tonnes during the year of a DOC containing phosphorus, sulfur or fluorine. A discrete organic chemical is any compound of carbon (except for oxides, sulfides and metal carbonates) which is identifiable by chemical name, by structural formula, and by CAS Registry number if assigned.</p>	<p>Department of Foreign Affairs and Trade Australian Safeguards and Non-Proliferation Office Director (02) 6261 1920</p>
<p>Notification of Storage and handling of Dangerous Goods at Premises (dependent on class and quantity of dangerous goods).</p>	<p>Occupiers of premises where dangerous goods are stored and handled in quantities exceeding relevant quantities as specified in Schedule 2 of the Quantities of Dangerous Goods of the regulations must notify the Authority of their presence within 14 days.</p>	<p>Statutory Body - Treasury and Finance Victorian Workcover Authority - WorkSafe Victoria Field officer (03) 9941 0558</p>
<p>NRA Manufacturer's Licence</p>	<p>This licence is required by anyone engaged in any part of the process of manufacturing veterinary chemical products to their final state. This includes processing and blending, assembling, filling, packaging, labeling, sterilising, storing, testing, analysing and releasing from manufacture for supply or sale.</p>	<p>Australian Pesticides & Veterinary Medicines Authority Manufacturers Licensing Scheme Registration Enquiry Line (02) 6272 5852</p>
<p>Permit to Burn Offensive Materials</p>	<p>This Permit is required to burn any offensive materials in any part of the municipal district. Materials containing the following substances are considered offensive: manufactured chemicals, rubber, plastic, petroleum, oil, paint, paint receptacles, food waste, fish and other matter which is considered offensive and noxious by the Local Government Authority.</p>	<p>Local Council Contact your Local Council</p>

Permit to Light a Fire	This permit is required to light, allow to be lit or remain alight, a fire in the open air or incinerator.	Local Council Contact your Local Council
Permit to Operate a Still	This permit is required for the operation of a still.	Australian Taxation Office Alcohol Industry Group 1300 137 290
Permit to Purchase or Otherwise Obtain Poisons or Controlled Substances for use for Industrial, Educational or Research Purposes. (Type 25 and 27)	Permits are required to purchase and use poisons and controlled substances in connection with any trade, business or industry, or in connection with education, analytic and research purposes. (A permit is not required for Schedules 5 and 6 and some Schedule 7 poisons). “poison or controlled substance” means— Schedule 5 poison – Poisons of a hazardous nature that must be readily available to the public but require caution in handling, storage and use. Schedule 6 poison – Poisons that must be available to the public but are of a more hazardous or poisonous nature than those classified in Schedule 5. Schedule 7 poison – Poisons which require special precautions in manufacture, handling, storage or use, or special individual regulations regarding labeling or availability	Department of Human Services Drugs and Poisons Unit Licensing Officer (03) 9616 7777 1300 364 545
Permit to Store Dangerous Substances	This Permit is required for the storage of substances which are dangerous or likely to cause danger to life or property.	Local Council Contact your Local Council

<p>Permit to Supply Goods & Services, Weapons of Mass Destruction</p>	<p>Under the Weapons of Mass Destruction (Prevention of Proliferation) Act 1995, a permit may be required to provide any good or service which may be applicable to use in a weapons of mass destruction (WMD) program. A permit may be required for the export of non-controlled goods, the supply within Australia of all goods, and the supply of services whether exported or not, where such goods or services may assist a WMD program. There is no lower monetary limit for the good/service for which a permit may be required.</p>	<p>Department of Defence Defence Trade, Control and Compliance (02) 6266 2586</p>
<p>Permits for Schedule 2 and 3 Chemicals</p>	<p>A permit is required to operate a facility at which more than 30 tonnes of a Schedule 3 chemical is likely to be produced in a calendar year. Facilities which are likely to produce, process or consume Schedule 2 chemicals at a limit above the permitted threshold shall also require a permit.</p>	<p>Department of Foreign Affairs and Trade Australian Safeguards and Non Proliferation Office Director (02) 6261 1920</p>
<p>Plant Design Notification</p>	<p>The Occupational Health & Safety (Plant) Regulations 1995 and the Equipment (Public Safety) (General) Regulations 1995 state that certain plant or equipment must not be used, or caused or allowed to be used by any person at a workplace unless notification of the design of that plant or equipment has been confirmed by WorkSafe.</p>	<p>Statutory Body – Treasury and Finance Victorian Workcover Authority – WorkSafe Victoria Licensing Branch (03) 9941 0558 1800 136 089</p>
<p>Plant Registration</p>	<p>In Victoria certain types of plant must not be used in a workplace unless they are registered with WorkSafe. This applies regardless of when the plant was designed or manufactured. Registration must be renewed every three years.</p>	<p>Statutory Body – Treasury and Finance Victorian Workcover Authority – WorkSafe Victoria Licensing Branch (03) 9941 0558 1800 136 089</p>

Registration as an Introducer of Industrial Chemicals	Any person who introduces, or intends to introduce (imports and/or manufactures), industrial chemicals into Australia to a value greater than \$500 000 in any given registration year, must be registered for that year.	National Occupational Health and Safety Commission Chemical Safety Group Business Manager and Compliance (02) 8577 8832 1800 638 528
Registration of Agricultural and Veterinary Chemicals	This registration is required to be obtained for all veterinary and agricultural chemical products including pesticides, herbicides, hormonal growth promotants, drenches and veterinary or therapeutic chemical products including veterinary vaccines proposed for sale in Australia. Simultaneously the label for the product has to be approved.	Australian Pesticides & Veterinary Medicines Authority Agricultural & Veterinary Chemicals Evaluation Section Registration Enquiry Line (02) 6272 5852
Spirit Maker's General Licence	This licence is required in order to distil spirits from any material.	Australian Taxation Office Alcohol Industry Group 1300 137 290
Transport Dangerous Goods In Bulk	Required by the owner of a vehicle which transports dangerous goods (as prescribed by the Australian Dangerous Goods Code) in bulk. Bulk is defined as transport in containers of individual capacity greater than 250L for liquids, 500L for gases and 400kg for solids.	Statutory Body – Treasury and Finance Victorian Workcover Authority – WorkSafe Victoria Licensing Officer (03) 9941 0558 1800 136 089

Warehouse Licence	Goods imported into Australia may be entered for Warehousing if the owners wish to defer the payment of duty applicable under the Customs Tariff Act. There are several types of Customs warehouse; general, private, bulk liquid or bulk potable spirit bottling, manufacturing in bond warehouse and duty free shops.	Australian Customs Service Commercial Division Inspector Licensing (03) 9244 8000 1300 363 263
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Appendix 4 – Useful Contacts

Australian Industrial Relations Commission	www.airc.gov.au
Australian Pesticides and Veterinary Medical Authority (APVMA)	www.nra.gov.au
Australian Quarantine and Inspection Service (AQIS)	www.affa.gov.au
Australian Taxation Office	www.ato.gov.au
Business Access	www.businessaccess.vic.gov.au
Business Channel	www.business.channel.vic.gov.au
Business Licence Information Service (BLIS)	www.business.channel.vic.gov.au/BLIS
Department of Employment, Workplace Relations and Small Business	www.dewrstb.gov.au
Environment Protection and Heritage Council (EPHC)	www.ephc.gov.au
Environmental Protection Authority (EPA)	www.epa.vic.gov.au
Equal Opportunity Commission	www.eoc.vic.gov.au
Food Standards Australia New Zealand (formerly ANZFA)	www.foodstandards.gov.au
Industrial Relations Victoria	www.irv.vic.gov.au
Information Victoria	www.information.vic.gov.au
Law Institute of Victoria	www.liv.asn.au
Law Today	www.dms.dpc.vic.gov.au
Legal Channel	www.legalonline.vic.gov.au
Manufacturing Learning Victoria (MLV)	www.mlvic.com
Metropolitan Fire Brigade	www.mfbb.vic.gov.au
Multi-service Express (Online transactions)	www.me.vic.gov.au
National Industrial Chemicals Notification and Assessment Scheme (NICNAS)	www.nicnas.gov.au
National Profile of Chemicals Management Infrastructure in Australia	www.deh.gov.au/industry/chemicals
Office of the Gene Technology Regulator	www.health.gov.au/ogtr
Plastics And Chemicals Industries Association (PACIA)	www.pacia.org.au
Privacy Victoria	www.privacy.vic.gov.au
Small Business Victoria	www.sbv.vic.gov.au
Standards Australia	www.standards.com.au
State Revenue Office	www.sro.vic.gov.au
Therapeutic Goods Administration (TGA)	www.health.gov.au/tga

Tourism Victoria
Trade Measurement Victoria
Vic Export
Victorian Education Channel
Victorian Government Gazette
Victorian WorkCover Authority

www.tourismvictoria.com.au
www.tmv.vic.gov.au
www.export.vic.gov.au
www.education.vic.gov.au
www.gazette.vic.gov.au
www.workcover.vic.gov.au